

Employer FAQ Guide

Is this a notarization?

No. Completing Section 2 of Form I-9 is not a notarization. Straub Document Group acts only as the employer's designated Authorized Representative.

Who can serve as an Authorized Representative?

USCIS permits the employer to designate any person to complete Section 2 on the employer's behalf. The employer remains responsible for any errors.

How is the completed Form I-9 returned?

The completed Form I-9 is returned to the employer for retention consistent with USCIS record-keeping rules.

Where can appointments occur?

Anywhere within the service area — the employee's home, workplace, a job site, or a mutually agreed public meeting space.

Do you offer legal or immigration advice?

No. We complete Section 2 as the employer's designated Authorized Representative and do not provide legal or immigration advice.

Do you handle E-Verify?

No. Any E-Verify submissions remain with the employer.

Disclaimer

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